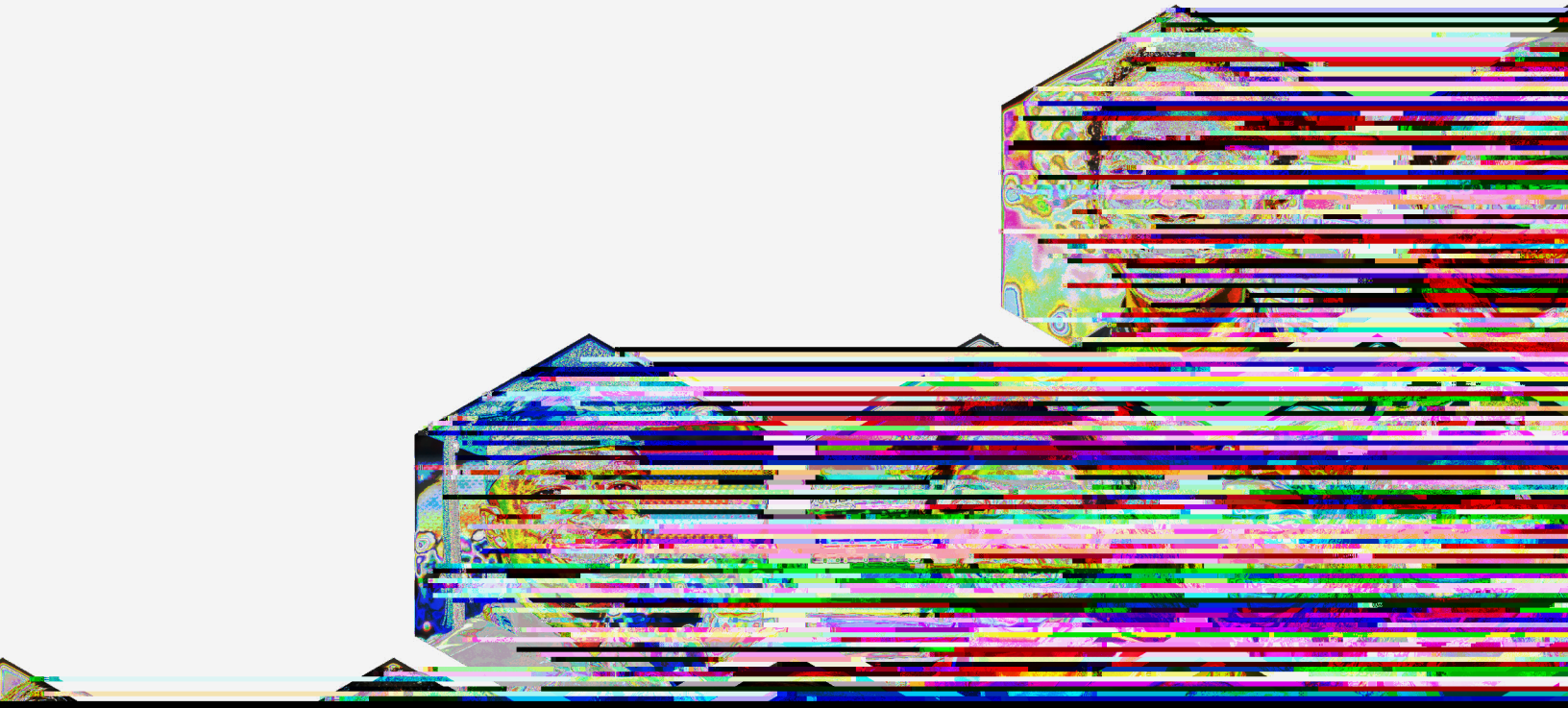
GALENA PARK
INDEPENDENT SCHOOL DISTRICT



Galena Park ISD
EXCELLENCE IN A

Galena Park Independent School District

Board of Trustees

Ramon Garza - President

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Adrian Stephens - Secretary

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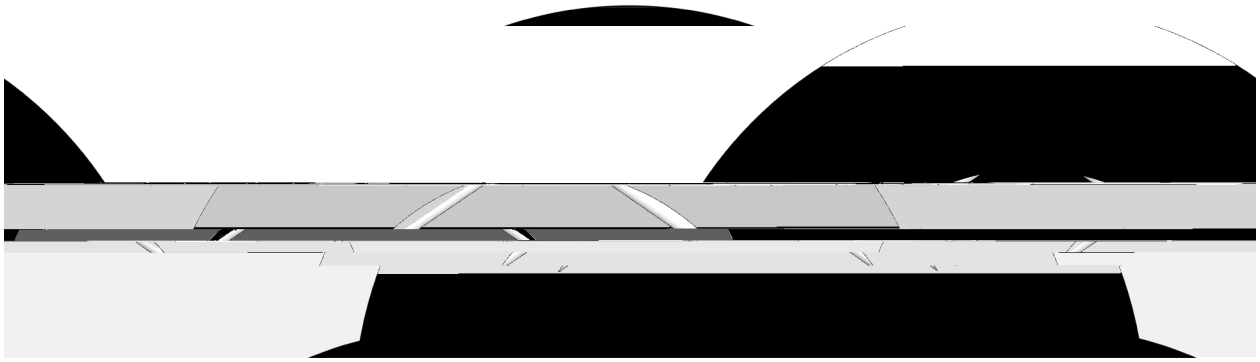

Mission Statement

The mission of the Galena Park Independent School District is to prepare students to become productive citizens and lifelong learners.

Administration Building

Phone: 832-386-1000
GPISD Anonymous Hotline: 832-386-1550

14705 Woodforest Blvd.
Houston, Texas 77015

P.O. Box 565
Galena Park, Texas 77547

---------- Elementary Schools Directory ----------

Cimarron Elementary **832-386-3240**
816 Cimarron, Houston, Texas 77015
Cynthia Galaviz, Principal

Cloverleaf Elementary **832-386-3200**
1035 Frankie, Houston, Texas 77015
Lee Brown, Principal

Galena Park Elementary **832-3866.3 6055.3 605c0C / ID267Hd2U0AFHBz5s0Gpj63C+0X**

---------- Secondary Schools Directory ----------

---------- Alternative Schools Directory ----------

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Discipline Management Plan, Dress Code Regulations, Attire

Discipline Management Plan

The basic provisions of the GPISD Discipline Management Plan are:

1. A Student Code of Conduct that includes rules, procedures, and expectations related to conduct and specifies the consequences of violating the code. An outline of the District's alternative educational programs shall be included. The Student Code of Conduct shall be published and made available online. Parents may request a paper copy from their child's principal.
2. Annually signed statements by each student's parent demonstrates the parent understands and consents to the responsibilities outlined in the District's Student Code of Conduct.

Dress Code Regulations

Dress Code for High School, Unacceptable Attire, Attendance

High School Dress Code

For Girls
Neat, clean, well-fitting clothing:
Dresses/skirts (mid-thigh or longer), mid-thigh shorts, or pants with tops and shoes.

For Boys
Neat, clean, well-fitting clothing:
Pants or mid-thigh shorts with tops and shoes
Hair out of eyes

Rules for High School

- Students must wear their Student ID Badge visible around their neck at all times
- Shirts must not be oversized and must be tucked in
- Shirts must not be low cut or tight
- Pants must fit at the waist or a student must wear a belt. There will be no sagging. Students whose pants are sagging will have their pants cinched with a zip tie.
- Pants may not have any holes exposing skin above the knee

NQ

Tuberculin Skin Test (TB)

Parents of all **new students** will be given the T**exas Department of Health's Risk Assessment Questionnaire** (replacing the formally required TB skin test) to determine the TB risk of students entering the Galena Park Independent School District. If a student is identified through the use

comes together four times a year to discuss matters related to student health, employee wellness and community awareness issues. The meeting dates are posted on the district's website.

Food Allergy Management Plan

Galena Park ISD has developed and will maintain a policy to address the needs of students with a diagnosed food allergy who are at risk for anaphylaxis.

The district requests to be notified when a student has been diagnosed with a food allergy, especially those allergies that could result in dangerous or possibly life-threatening reactions either by inhalation, ingestion, or skin contact with the particular food. It is important to disclose the food to which the student is allergic, as well as the nature of the allergic reaction. Please contact the school nurse or campus principal if your child has a known food allergy or as soon as possible after any diagnosis of a food allergy.

The district has developed and annually reviews a food allergy management plan, which addresses employee training, dealing with common food allergens, and specific strategies for dealing with students diagnosed with severe food allergies. When the district receives information that a student has a food allergy that puts the student at risk for anaphylaxis, individual care plans will be developed to assist the student i t

Children (over 2 years old) and adults with bacterial meningitis commonly have a severe headache, high fever, and neck stiffness. Other symptoms might include nausea, vomiting, discomfort looking into bright lights, confusion, and sleepiness. In both children and adults, there may be a rash of tiny, red-purple spots. These can occur anywhere on the body.

The diagnosis of bacterial meningitis is based on a combination of symptoms and laboratory results.

HOW SERIOUS IS BACTERIAL MENINGITIS?

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability.

HOW IS BACTERIAL MENINGITIS SPREAD?

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. They are spread when people exchange respiratory or throat secretions (such as by kissing, coughing, or sneezing).

The germ does not cause meningitis in most people. Instead, most people become carriers of the germ for days, weeks, or even months. The bacteria rarely overcome the body's immune system and cause meningitis or another serious illness.

HOW CAN BACTERIAL MENINGITIS BE PREVENTED?

the student's records and request a correction if the records are inaccurate, misleading or otherwise in violation of the student's privacy or other rights. If the District refuses the

A = 90 - 100 C = 70 - 79
B = 80 - 89 F = 69 - Below

Grades for health, science, and social studies, art, music and physical education may use designations of “E, S, N, U”.

E = Excellent
S = Satisfactory
N = Needs Improvement
U = Unsatisfactory

Grading System - Middle & High School

The following numerical values are assigned to each respectively:

A = 90 - 100 C = 70 - 79
B = 80 - 89 F = 69 - Below

Grades which are temporarily incomplete due to a lack of op-

4. Every student shall have the opportunity to retest major grades regardless of their score. The two test grades shall be averaged together for the final test grade. Semester exams and District Assessments shall not be eligible for retesting. Best practice is to bring the student in for a review prior to the retesting. Education Code 28.0216.
5. A student may turn in work to **eliminate zeros** during the grading period. The deadline for submitting the makeup work shall be one week before the end of the grading period. In grades 6-12, within a grading period, the District's penalty for late work in regular classes, if the teacher chooses, is a maximum of minus ten points for one week late, minus 20 points for two weeks late, and minus 30 points for three or more weeks late. The District's penalty for late work in Advanced Placement (AP) classes and Pre-AP classes shall be minus ten points for each day the class meets.

GPISD believes that a success rate of 90% is acceptable. Every avenue must be investigated to help students become successful.

Homework Guidelines

The following guidelines are suggestions to provide consistency and balance with homework. **Homework is a vital part of the learning process and the parent-child-school partnershic4.3 (n)-10.1 (e)-8.3 (r)-14.8 (sh)-4.2 (i)io3raen-ang 4en-US/MC (i)0B>ActualText=EF(en09<(o)-2-7.96037d-ang-US/MCI-4.2(i**

the placement process.

Honor Roll Criteria

All GPISD elementary schools will use the following criteria

Jerid Link, Executive Director for Human Resource Ser
vices - Compliance and Hearing,
14705 Woodforest Blvd. Houston, TX 77015, 832-386-1000

- ADA/Section 504 Coordinator, for concerns regarding discrimination on the basis of disability:
Anna Gonzalez, Director of 504 and Grants,
14705 Woodforest Blvd. Houston, TX 77015, 832-386-1000

STAAR 3-8, STAAR EOC, and TELPAS 2019 - 2020

The State of Texas Assessments of Academic Readiness
5

Subject to change if required by Texas Education Agency (TEA).

Reporting categories tested at each level and each subject are available upon request from the principal. Students who fail to master any section of STAAR shall receive appropriate remediation in that subject area unless an analysis of all assessment data strongly indicates otherwise.

Required Notification Regarding Algebra II as a High School Graduation Requirement

A student is not required by state law (Texas Education Code, Section 28.025) to successfully complete Algebra II as a requirement for high school graduation. However, there are potential consequences to a student who does not successfully complete an Algebra II dc

been prepared by his/her academic program.

3. A student may graduate upon the determination by the ARD committee that the student no longer meets the age requirements and completion of requirements specifed in the IEP.

Dead Week Policy

The week of fnal examinations and state testing for secondary schools shall be designated DEAD WEEK. There will not be **ANY** night activities scheduled by school organizations during this week. The regular scheduled UIL activities for this week will be followed. The nights will be free for students to use for exam preparation.

Grade/Course Transfers

When a student transfers from another District, grade points will only be given for those classes in which the student received credit. Any letter grade(s) will be equated to the middle of the grade point scale for that class. If a student has taken honors level courses other than those ofered by the Galena Park ISD, these courses will be treated as regular grade level courses in determining class rank.

Transfers from other Districts that are on a diferent schedule do pose a dilemma. The following procedures will be followed:
Any student who transfers into our District from the **ffth to tenth** week of classes will have three choices concerning the credit request(s).

1. Have the second six weeks grade averaged **twice** plus the third six weeks grade and fnal exam to equal the semester average
2. Pass the credit validation from University of Texas/ Texas Tech (approximately $40) at the end of the semester to receive credit.
3. Take the course and **not receive any credit** for the semestv e tv e e Æ o ʎ e

Early Graduation

Grade Point System

The following Grade Point System shall apply to students in the graduating classes of 2020, 2021, and 2022.				
Grade Points Earned by Course Level				
Numerical Grade	Advanced Placement Courses			

statements.

Any student found violating these laws or rules will be removed from class and will be referred for disciplinary actions, and legal prosecution if applicable.

The equipment is the property of the Galena Park Independent School District. Each student will be held financially responsible for any damage to the equipment caused by that student. Parent/legal guardian and student must read the Student Agreement for Acc] p b

Physical Restraint

Any District employee within the scope of the employee's duties may use and apply restraint to a student that the employee reasonably believes necessary in order to:

1. Protect a person from physical injury.
2. Obtain possession of a weapon or other dangerous objects.
3. A student may be restrained and removed from a specifc location on school property if the student refuses a lawful command from a school employee.
4. Restrain an irrational student.

Special Education Physical Restraint

Physical restraint is only used in situations that meet the definition of a "behavioral emergency". If a student is in imminent danger of causing serious property destruction, or poses an imminent threat to safety of himself/herself or to others, physical restraint may be used.

If the student is receiving Special Education Services, it is necessary to respond in writing to the incident within twenty-four hours.

- Whenever it is necessary to use physical restraint, the building administrator will be notifed on the same day that the restraint has been used.
- The individual involved in the physical restraint will attempt to notify the parent verbally of the restraint unless the administrator assumes responsibility for this. Efforts to verbally notify the parent will be documented.
- After a physical restraint has been used, the individual(s) involved in the restraint will complete the form, "Written Summary of Restraint Use. (Form is gen _o or a

Rules and Regulations/Jurisdiction

The District has jurisdiction over students during the school day and while going to and from school on District transportation. The District's jurisdiction includes any activity during the school day on school grounds and attendance at any school related activity, regardless of time or location. Additionally, according to state law, discipline may be imposed for certain of campus behavior(s) listed in the Student Code of Conduct.

Students shall observe the rules of good citizenship going to and from school. They shall not loiter, litter, trespass, abuse or create nuisance conditions for residents of this community. The school cannot assume responsibility for the acts

Cimarron Elementary

Beginning on I-10 at the Ironwood Boulevard easement, west along I-10 to Market, southwest along Market to Greens Bayou, northwest along Greens Bayou to Jordon Gully, north along Jordon Gully to Halifax, southeast along Halifax to Beresford, south along Beresford to the easement between Louisville and Indianapolis, east along the easement between Louisville and Indianapolis to the Ironwood Boulevard easement, south along the Ironwood Boulevard easement to point of beginning.

Cloverleaf Elementary

Beginning at the intersection of I-10 and Carpenters Bayou, southeast along Carpenters Bayou to the Houston Ship Channel, west along the Houston Ship Channel to Greens Bayou, north along Greens Bayou to Market, east along Market to I-10, east along I-10 to the Ironwood Boulevard easement, north along the Ironwood Boulevard easement

- 200 block of Sage Drive
- Galena Manor Drive

Elementary Students living in the following developments will attend MacArthur Elementary:

- Apartments at 1803 15th St.
- Apartments at 302 Rhode Island
- Apartments at 1304 9th St.
- Apartments at 404 Massachusetts St.
- Kemme Apartments, 1706 N Main St.
- Lancer Apartments, 1411 11th St.

Normandy Crossing Elementary

Beginning on Greens Bayou at Jordon Gully, northwest along Greens Bayou to Big Gulch, east along Big Gulch to a point at the east end of Thorn Hill Oaks, south to the west end of Boyer, east along easement south Boyer to the easement east of Stillington (Cul-de-sac), south along the easement east of Stillington (Cul-de-sac) to the east end of Stillington (Cul-de-sac) and Maybrook, west at the east end

- Apartments at 1803 15th St.
- Apartments at 10302 Flaxman St.
- Apartments at 801 Holland Ave
- Apartments at 601 Keene St.
- Apartments at 401 Massachusetts St.
- Apartments at 504 N. Main St.
- Apartments at 508 N. Main St.

Clearwater, Calloway, Mississippi, Tennessee, Tite, or New Mexico

- Middle school students living in the 9700 or 9800 blocks of Yuma, Pelsey, Mimbrough, Racine, Nedwald, Veyblum, Turnbow, Bennett, Stedman, Plummer, Signet, Garcroft, Masterson, Tu f y,

Parent(s)/Legal Guardian Responsibilities

The parent or legal guardian has the responsibility to:

-

The Galena Park Independent School District (GPISD) is committed to providing a learning environment for all students that enhances personal safety and promotes respect, dignity and equality among students. High standards are expected for both academic achievement and for behavior.

GPISD strives to ensure that all of its students and employees are free from bullying, which includes cyberbullying, harassment, dating violence, and sexual violence. These situations are to be taken very seriously by students, faculty, staff, administration, and parents/guardians. GPISD will make every effort to handle and respond to every charge and complaint filed by students and employees in a fair, thorough, and just manner. Every effort will be made to protect the due process rights of all victims and all alleged perpetrators.

Bullying means engaging in written or verbal expression, expression through electronic means or physical contact that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the district that:

- has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear or harm to the student's person or of damage to the student's property or
- is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.

Harassment means threatening to cause harm or bodily injury to another student, engaging in sexually intimidating conduct, causing physical damage to the property of another, subjecting another to physical confinement or restraint, or maliciously taking any action that substantially harms another student's physical or emotional health or safety.

Galena Park Independent School District
14705 Woodforest Blvd., Houston, TX 77015

Vivian Dancy

Student success holds the highest priority for Galena Park ISD. School attendance is critical for student success. Galena Park ISD's truancy program is designed to increase school attendance, which, in turn, can help them succeed in school and life.

This letter is to inform you of the law regarding failure to attend school. It is important that all parents and guardians are aware of the consequences of excused and unexcused absences from school.

The Texas Education Code §25.095 requires the school district to notify a student's parents or guardians in writing, at the beginning of the school year, that if the student is absent from school for 10 or more days or parts of days w

1. Informal Process

Step A. Parent discusses with teacher (if applicable)

Complaint is resolved – **Stop**

Complaint is not resolved; move to **Step B**

Step B. Parent discusses with Assistant Principal (if applicable)

Complaint is resolved – **Stop**

Complaint is not resolved; move to **Step C**

Step C. Parent discusses with Principal

Use of Personal Mobile Devices (BYOD - Bring Your Own Device)

Galena Park ISD believes technology is a powerful tool that enhances learning and enables students to access a vast amount of academic resources. The District's goal is to increase student access to digital tools and facilitate immediate access to technology-based information, much the way that students utilize pen and paper. To this end, the District will provide a filtered,

Use of Personal Mobile Devices
(BYOD - Bring Your Own Device)

- A student who knowingly brings prohibited materials into the school's electronic environment will be subject to suspension of access and/or revocation of privileges on the District's system and will be subject to disciplinary action.

Subject to Monitoring:

- All District computer/network/Internet usage shall not be considered confidential and is subject to monitoring by designated staff at any time to ensure appropriate use.
- All electronic files transmitted through or stored in the computer system will be treated no differently than any other electronic file.

Cimarron Elementary		
Contact	E-Mail	Phone Number
Veronica Garza	vgarza@galenaparkisd.com	832-386-3240

Cloverleaf Elementary		
Contact	E-Mail	Phone Number
Janie Jimenez	jjimenez@galenaparkisd.com	832-386-3200
Steven Alley	salley@galenaparkisd.com	832-386-3200

Galena Park Elementary		
Contact	E-Mail	Phone Number
Laurie Crockett	lcrockett@galenaparkisd.com	832-386-1670

North Shore Elementary		
Contact	E-Mail	Phone Number
James Husband	jhusband@galenaparkisd.co	832-386-4660
Kimberly Wells	kwells@galenaparkisd.com	832-386-4660

Purple Sage Elementary		
Contact	E-Mail	Phone Number
Aaron Field	afield@galenaparkisd.com	832-386-3100

Pyburn Elementary		
Contact	E-Mail	Phone Number
Angelica Cuellar	acuellar@galenaparkisd.cor	832-386-3150

Sam Houston Elementary	
Contact	E-Mail

North Shore Elementary		
Contact	E-Mail	Phone Number
James Husband	jhusband@galenaparkisd.co	832-386-4660
Kimberly Wells	kwells@galenaparkisd.com	832-386-4660

Purple Sage Elementary		
Contact	E-Mail	Phone Number
Aaron Field	afield@galenaparkisd.com	832-386-3100

Pyburn Elementary		
Contact	E-Mail	Phone Number
Angelica Cuellar	acuellar@galenaparkisd.cor	832-386-3150

Sam Houston Elementary	
Contact	E-Mail